PISA PROJECT PROPOSAL

Potsdam Imaging and Spectral Analysis (PISA) Facility

Please do not fill in shaded boxes

Project Code:	
Date:	

User name:	Email:	Telephone number:

Section/Department/ Non-GFZ affiliation:	PoF/ Topic:

Project Title:

Project Goals (what do you aim to achieve with the imaging / analyses of your samples in PISA)

Sample Description: (name/identifier, description of sample and number of samples)

Physical state (Select all that apply)		Hazard Information
☐ Solid ☐ Liquid ☐ Powder ☐ thin section	☐ Cells ☐ tissues ☐ Other (Please specify): ………………………………	Is the sample hazardous? ☐ Yes ☐ No ☐ Unknown

If the **sample is biological:** **Is the sample genetically modified (GMO)?** ☐ Yes ☐ No • **If biological, biosafety level (if known):** ………………………………….	If hazardous indicate all that apply: ☐ Toxic ☐ Infectious ☐ Corrosive ☐ Flammable ☐ Radioactive ☐ Nanomaterials ☐ Other (please specify):………………………

Fixation / Treatment (if applicable) • **How was the sample produced; if biological is it fixed, treated or does it need to be?** ☐ No ☐ Yes (please specify fixation method and chemicals used/to be used) : …………………………………………………	**Sample Handling Requirements** ☐ None ☐ Yes (please specify): …………………………………………………..
• **Sample disposal :** ☐ Standard laboratory waste (facility staff) ☐ In all other cases user will collect / dispose samples after analyses	

Equipment/Analysis needed: (To be filled after consulting PISA staff)
Additional sample preparation: (To be filled after consulting PISA staff)
Funding Source(s) for consumables etc: ☐ GFZ internal: account code of section/grant ☐ GFZ external: granting agency / account number funding the project
Estimated Costs (if it applies post discussion with PSIA staff):

Facility use Acknowledgment and co-Authorship / Intellectual input credit

By gaining access to use the PISA facility, the user / user group agrees that:

1. All results obtained using PISA instrumentation and staff time that will be used in a publication or publicly released dataset must explicitly acknowledge the PISA facility.

A suitable acknowledgment statement could be (user will advise PISA staff involved in the project accordingly):

The use of the [equipment used] in the Potsdam Imaging and Spectral Analysis Facility (PISA) is gratefully acknowledged.

* the adequate wording for PISA acknowledgements will be provided by the PISA employee involved in the project.

2. The intellectual contributions of PISA facility employees involved in your project—particularly those contributing to sample preparation, sample analyses, data acquisition, or data analysis—will be credited by including them as co-authors **in accordance with accepted authorship guidelines** on all peer-reviewed publications and data publications ensuing from the data produced in PISA.

User Confirmation:
I confirm that the information provided above is accurate and complete. I understand that incomplete or incorrect information may result in delays or refusal of sample measurement at the PISA facility.

…………………….   ………………………………………..   ………………………………………..
Date, Name & Signature of the User / User Group Leader: should be signed after analyses needs, possible estimated costs and analysis times are agreed with the PISA facility staff.

Approval:
…………………….   ………………………………………..   ………………………………………..
Date   Name & Signature (PISA staff)